**附件**

**报名登记表**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **申请职位** | 第一意向 | |  | | | | 期望薪金 | | | 元/月 | | | | 面试日期 | | | |  | | | | | 可到岗时间 | |  |
| 第二意向 | |  | | | | 可接受最低薪金 | | | 元/月 | | | | 目前用工状况 | | | | □在职 □已离职 □已辞职  □应届生 □其他（请说明） | | | | | | | |
| **应聘来源** | □网站：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ □学校 □人才市场 □本公司内部人员推荐（推荐人姓名）：  □其他：请说明\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | | | | | | | | | | | | |
| **基本情况** | 中文名 | |  | | | | 英文名 | | |  | | | | 性别 | | |  | 民族 | | |  | | | 照片 | |
| 出生  日期 | |  | | | | 出生地 | | |  | | | | 户口  所在地 | | |  | 政治  面貌 | | |  | | |
| 健康  状况 | |  | | | | 婚姻  状况 | | |  | | | | 近一年  有无结婚计划 | | | | □有 □无 | | | | | |
| 身高/体重 | | **Cm** | | | | 有无重大疾病史 | | |  | | | | 近一年  有无生育计划 | | | | □有 □无 | | | | | |
| **Kg** | | | |
| 手机号码 | |  | | | | 电子邮箱 | | |  | | | | | | | | | | | | 微信号 | |  | |
| 档案  所在市 | |  | | | | 户籍  地址 | | |  | | | | | | | | | | | | QQ | |  | |
| 身份证号 | | |  | | | | | | 详细  居住地址 | | | | |  | | | | | | | | | | |
| **资格证书** | 1、 | | | | | | | | 2、 | | | | | | | | | | | 3、 | | | | | |
| **学习经历** | 起止时间（高中及以后） | | | | | | 学校名称 | | | | | | 所学专业 | | | | | | 学历、学位 | | | | | 学习形式 | |
|  | | | | | |  | | | | | |  | | | | | |  | | | | | □全日制 □非全日制 | |
|  | | | | | |  | | | | | |  | | | | | |  | | | | | □全日制 □非全日制 | |
|  | | | | | |  | | | | | |  | | | | | |  | | | | | □全日制 □非全日制 | |
|  | | | | | |  | | | | | |  | | | | | |  | | | | | □全日制 □非全日制 | |
| **工作经历** | 起止时间 | | | | | | 公司名称 | | | | | | 任职部门及岗位 | | | | | | 工资 | | | | | 证明人及联系方式 | |
|  | | | | | |  | | | | | |  | | | | | |  | | | | |  | |
|  | | | | | |  | | | | | |  | | | | | |  | | | | |  | |
|  | | | | | |  | | | | | |  | | | | | |  | | | | |  | |
|  | | | | | |  | | | | | |  | | | | | |  | | | | |  | |
| **注意：请 填 写 反 面 信 息** | | | | | | | | | | | | | | | | | | | | | | | | |
| **培训经历** | 起止时间 | | | | | | 培训内容 | | | | | | 培训机构 | | | | | | 证明文件 | | | | | 证明人及联系方式 | |
|  | | | | | |  | | | | | |  | | | | | |  | | | | |  | |
|  | | | | | |  | | | | | |  | | | | | |  | | | | |  | |
| **家庭成员情况** | 称谓 | 姓名 | | | 民族 | 政治面貌 | | | | 出生  日期 | | 工作单位（职务） | | | | | | | 联系方式 | | | | | 联系地址 | |
|  |  | | |  |  | | | |  | |  | | | | | | |  | | | | |  | |
|  |  | | |  |  | | | |  | |  | | | | | | |  | | | | |  | |
|  |  | | |  |  | | | |  | |  | | | | | | |  | | | | |  | |
|  |  | | |  |  | | | |  | |  | | | | | | |  | | | | |  | |
| 如有亲属在公司工作，请务必注明。 | | | | | | | | | | | | | | | | | | | | | | | | |
| **特殊关系说明** | 关联人姓名 | | | | 任职部门 | | | 任职岗位 | | | | | | 关系说明 | | | | | | | | | | | |
| **如您有亲属或朋友等在公司任职，请注明：** | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | |  | | |  | | | | | |  | | | | | | | | | | | |
|  | | | |  | | |  | | | | | |  | | | | | | | | | | | |
| **奖励情况** | 荣誉名称 | | | | 奖励时间 | | | 颁奖单位 | | | | | | 奖励原因 | | | | | | | | | | 证明人及联系方式 | |
|  | | | |  | | |  | | | | | |  | | | | | | | | | |  | |
|  | | | |  | | |  | | | | | |  | | | | | | | | | |  | |
| **特长** | 特长/爱好 | | | | 1、 | | | | | | | | | 2、 | | | | | | | | | | 3、 | |
| **联系方式** | 紧急联系人姓名 | | | |  | | | 与本人关系 | | |  | | | | | 联系地址 | | | | |  | | | | |
| 移动电话 | | | |  | | | | | | | | | | | 其他联系方式 | | | | |  | | | | |
| **承诺** | 本人保证所填内容、提供材料是真实的，如发现虚假，愿承担一切责任。  签名： 日期： | | | | | | | | | | | | | | | | | | | | | | | | |
| **材料提供** | 本人所提供的材料如下（复印件附《员工档案信息表》后）：  □ 身份证（护照） □ 毕业证书 □ 学位证书 □ 资格证书 □ 户口簿（复印件）□ 银行卡复印件  □ 入职体检报告 □ 英语证书 □ 获奖证书 □ 计算机证书 □ 劳动手册 □ 其他 | | | | | | | | | | | | | | | | | | | | | | | | |